Parishioner Grant Application Form

Please provide all requested information and return this form and all supporting documentation to the Service & Outreach mailbox in the Christie House church office by **Sunday, July 28, 2024**. You may type your responses in this document or print the blank forms and clearly write information by hand. If you have questions, please contact **Sue Cary (sue.cary@comcast.net, 206-714-2099).** You may also mail materials to: Epiphany Parish, Attn: Service & Outreach, 1805 38th Avenue, Seattle, WA 98122-3447.

Sponsoring parishioner

|  |  |
| --- | --- |
| **Name:** |  |
| **Address:** |  |
| **Preferred email address:** |  |
| **Preferred phone number:** |  |

Nonprofit organization for which you are seeking funds

|  |  |
| --- | --- |
| Legal Name(as registered with IRS)**:** |  |
| Employer Identification Number (EIN): |  |

Attach to your application 1) Copy of the organization’s IRS Determination Letter; 2) Most recently filed Form 990.

Organization’s Mission Statement:

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Organization’s total annual expenses and revenue for the most recent fiscal year:

|  |  |
| --- | --- |
| Revenue: | Expenses: |

Organization’s leadership: Name the organization’s current Chair or Executive Director, Board of Directors and/or Advisory Board, and key staff and officers. Provide compensation figures for paid staff, if any. Attach a separate list if necessary.

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Parishioner support: Describe how you currently participate in the work of this organization.

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**Project description:** Briefly describe your project’s purpose, the specific needs that require funding, and the approximate number of people served.

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*Please complete the Project Budget Form on the following page.*

Project Budget

|  |  |
| --- | --- |
| **Project Name:** |  |
| **Total Project Budget:** |  |
| **Amount requested for Epiphany Grant:** | $ |

Project Expenses

Please itemize. To add rows to the table, press the Tab key.

|  |  |
| --- | --- |
| **Expense item** | **Cost** |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

|  |  |
| --- | --- |
| Total expenses (should equal total project budget): | $ |

Sources of project funding

Identify all sources of project revenue. To add rows to the table, press the Tab key.

|  |  |
| --- | --- |
| **Funding Source** | **Amount** |
| Epiphany Parish Grant |  |
|  |  |
|  |  |
|  |  |
|  |  |

|  |  |
| --- | --- |
| Total project funding (should equal total project expenses): | $ |